

**Wotton Youth Liaison Group  
Minutes of Committee Meeting  
Tuesday 10<sup>th</sup> May 2016  
Civic Centre 7.30 pm**

**Present:** Sarah Watt, Terry Luker, Ken Tucker, June Cordwell, Wendy Davies

**1. Apologies** Katie Elliott, Karen Dover, Jess Jenkins, Paul Barton, Sharron Bates, Paul Hemming, Rob Axford, John Cordwell, Steve Miles, Rachel Pratt. Tom Wharin – Tom has resigned from WYLG as now represented by Karen.

**2. Minutes** of the meeting of 19<sup>th</sup> April 2016 and matters arising – the minutes were discussed and will be confirmed at June meeting. **ACTION**

**Visitors** – Our visitors to the April meeting had thanked the committee as they had found the meeting informative and supportive. Will contact again in future if necessary.

**Heritage Project** – We have some money for this, but still awaiting money from GCC Youth Development Fund **ACTION** – Ken to follow up. Research needs to be done to find suitable interviewees and the most suitable equipment. **ACTION** – Ken to ask Don Clark, Gazette photographer and Matthew Bigwood. **ACTION** – Ken to research best editing techniques.

**ACTION** - Jess and Young People and Terry Luker to prepare a list of questions. **ACTION** where to store the equipment and what training the young people will need.

**Youth Café** Funding for September. On going. **ACTION** required.

**Recreational Trust** application form – **ACTION** – June to complete form to apply for £1,000 funds to support our Mental Health project and to send to committee before submission.

**ACTION** from April – Katie to discuss with Rhiannon and Karen as to which young people to approach. Project to last 12 months and then to be reviewed. A mechanism for capturing success needs to be devised.

**3. Funding bids** – see Heritage Project and Recreational Trust above.

**4. Financial Report** £750 received for Mental Health project. **ACTION** – Wendy to prepare accounts for Recreational Trust to give to June to give to Jeff. £8,723.88 in account, of which nearly £6,000 is unrestricted.

**5. Youth Forum, Youth Club and Outreach update** – No report this month.

**6. Activity in the Town** – Plans for outreach are on-going.

The Clubs and Groups Fair report. Lots of networking was done, but not enough visitors, so more publicity needed, stalls were cramped and signage was poor. Ask whether the UTEA hall could also be used. Heritage Centre made over £200 on refreshments, and many stalls would like to be able to sell things. **ACTION** – Sarah to report back to WTC

**7. Reports from other youth providers in town** – None this month.

**8. Any other business.** The rest of the meeting was given over to the compilation of information required for the Summer Holiday Calendar of Events. **ACTION** – Wendy

gathered all that we had and will report to Katie when available. Any further information gathered by any committee member to be sent to Wendy. Wendy contacted Moira to ask what level of assistance she would be able to offer.

If we miss the deadline for the Directory for June/July edition, Ken has a contact who could deliver to the whole of Wotton for £90 and we could ensure that copies of the Calendar are placed in the Youth Centre, the Library, all shops and shop windows, the Civic Centre and anywhere other suitable venues.

Dates of future meetings: Meeting dates were arranged to the end of 2016. **ACTION** – Sarah to book the Bradley Room

Meetings to be held on the first Tuesday of each month.

June 7<sup>th</sup>, July 5<sup>th</sup>, August 2<sup>nd</sup>, September 6<sup>th</sup>, October 4<sup>th</sup>, November 1<sup>st</sup>, December 6<sup>th</sup>.

Meeting ended at 8.30pm.